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ABSTRACT

The document presents a status report and summary of State advisory councils on adult education. It is not restricted to those councils using Federal funds, but reports on all adult education advisory activities at the State level from the 50 States and other possessions and territories. Pertinent portions from the Adult Education Act concerning State advisory councils on adult education are excerpted. Based on interviews conducted during the summer of 1975, the survey report of State advisory councils presents the following information (alphabetically, by State): name of advisory body; authorization and/or appointment authority; whether it has written rules, records, and operation policy; whether the public is represented; and any additional comments. Profiles from each State are also provided. The methods of selecting State boards of education and chief State school officers are also reported alphabetically by State. Concluding the document is a report of the amount of FY 1975-76 Federal funding allocated to States for vocational education, vocational education advisory councils, adult education, and the adult education administrative allotment. (EC)

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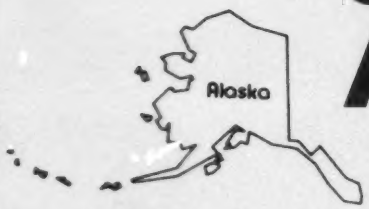
State Advisory Councils on Adult Education



A survey prepared by the National Advisory Council on Adult Education, with assistance from Samuel C. Brightman.

Interviews were conducted during the summer of 1975 and verification of facts was made by those interviewed on September 10.

DECEMBER 1975

NATIONAL ADVISORY COUNCIL ON ADULT EDUCATION

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This report is published under provisions of Public Law 91 – 230, Title III – Amendments to the Adult Education Act of 1966.

The opinions expressed in the report do not necessarily reflect the positions or policy of the U.S. Office of Education, and no official endorsement by the U. S. Office of Education should be inferred.

National Advisory Council on Adult Education, 1975

Preface

The primary purpose of this Council publication is to present a status report and summary of state advisory councils on adult education. It is not restricted to those states that, in the Council's survey, indicated state councils were operating with the use of federal funds, but also includes information on all adult education advisory activities at the state level.

With the completion of this status report, continued analysis will be required in order to develop legislative thrusts at both the state and federal levels relating to advisory councils for adult education.

The National Advisory Council has a congressional mandate to make recommendations relative to legislative specifications for the present Federal Adult Education Act and components for legislation in the future.

The Council is appreciative of the assistance it received from directors of adult education at the state level in compiling this report.

Brent H. Gubler, Chairman

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Introduction

Section 310(a) of the federal Adult Education Act (P.L. 91-230 as amended) provides that any state which participates in the federal Adult Education program may organize a state advisory council. The statute says it shall be appointed by the Governor, or, when a state board is elected, may be named by that body.

The general language of the statute was followed by specific regulations prepared by the Office of Education which amplified the "shall" requirements of the law with "shoulds."

Inspection of the statute, the regulations, and guidelines for preparing state programs, which are printed at the end of this introduction, shows that the "should" sections of the regulations amplified "persons who are representative of the general public" to suggest that members of specific sub-groups within the general public such as women, minorities, and the elderly be appointed to state councils.

The Office of Education has interpreted the broad language of the statute to say that federal funds expended on state councils must come from the approximately 5 percent of state grants allocated for administrative expenses.

It was in this context that the National Advisory Council on Adult Education, which will receive annual reports from state councils operating under the federal law, decided that it would be useful to the National Advisory Council, to the Office of Education, and to adult education administrators to know what states had adult education advisory councils and what actions these groups were taking.

The Council authorized a survey to obtain this information. The results of that survey constitute this publication.

The Adult Education Act

This is an excerpt from the Adult Education Act, P.L. 91-230, and its amendments through August 21, 1974, concerning state advisory councils on adult education.

State Advisory Councils

Section 310A. (a) Any State which receives assistance under this title may establish and maintain a State advisory council, or may designate and maintain an existing State advisory council, which shall be, or has been, appointed by the Governor or, in the case of a State in which members of the State board which governs the State education agency are elected (including election by the State legislature), by such board.

(b) (1) Such a State advisory council shall include as members persons who, by reason of experience or training, are knowledgeable in the field of adult education or who are officials of the State educational agency or of local educational agencies of that State, persons who are or have received adult educational services, and persons who are representative of the general public.

(2) Such a State advisory council, in accordance with regulations prescribed by the Commissioner, shall--

(A) advise the State educational agency on the development of, and policy matters arising in, the administration of the State plan approval pursuant to section 306;

(B) advise with respect to long-range planning and studies to evaluate adult education programs, services, and activities assisted under this Act; and

(C) prepare and submit to the State educational agency, and to the National Advisory Council on Adult Education established pursuant to section 311, an annual report of its recommendations, accompanied by such additional comments of the State educational agency as that agency deems appropriate.

(c) Upon the appointment of any such advisory council, the appointing authority under subsection (a) of this section shall inform the Commissioner of the establishment of, and membership of, its State advisory council. The Commissioner shall, upon receiving such information, certify that each such council is in compliance with the membership requirements set forth in subsection (b) (1) of this section.

(d) Each such State advisory council shall meet within thirty days after certification has been accepted by the Commissioner under subsection (c) of this section and select from among its membership a chairman. The time, place, and manner of subsequent meetings shall be provided by the rules of the State advisory council, except that such rules shall provide that each such council meet at least four times each year, including at least one public meeting at which the public is given the opportunity to express views concerning adult education.

(e) Each such State advisory council is authorized to obtain the services of such professional, technical, and clerical personnel as may be necessary to enable them to carry out their functions under this section.

Rules and Regulations

STATE ADVISORY COUNCILS

166.4 Establishment and certification.

(a) Establishment. Each State which receives funds under section 304 of the Act and the regulations in this part for any fiscal year may establish and maintain a State advisory council, or may designate and maintain an existing State advisory council, which shall be, or has been appointed by the Governor or, in the case of a State in which members of the State board which governs the State education agency are elected (including election by the State legislature), by such board.

(b) Certification. The State educational agency shall notify the U.S. Commissioner of Education of the establishment of, and membership of, its State advisory council. The notification shall be attached to the State plan or be submitted as an amendment thereto in such cases where an advisory council is established after the State plan has been approved. Such notification shall include the name, education, experience, and current position of each person serving on the State advisory council and shall specify which interest under 166.5 each person represents. Forms for the certification of State advisory councils may be obtained from the U.S. Office of Education, Division of Adult Education, Regional Office Building No. 3, 7th and D Streets, S.W., Washington, D.C. 20202. Upon receiving such notification, the Commissioner shall, as appropriate certify that each such council is in compliance with the membership requirements set forth in the Act and in this subpart.

(c) Funding. A State advisory council which is funded solely from non-Federal sources which are not part of the 10 per centum State matching is not required to comply with the statutory requirements of section 310A of the Act no 166.4 through 166.10.
(20 U.S.C. 1208b)

166.5 Membership.

In order to effectively reflect the diverse interests and needs of the general public served by the Act, the membership of the State advisory council should include a significant proportion of women, the elderly, minorities, and educationally disadvantaged. The membership of the council shall also be organized to include:

(a) Persons who, by reason of experience or training, are knowledgeable in the field of adult education or who are officials of the State educational agency or of local educational agencies of that State;

(b) Persons who are receiving or have received adult educational services; and

(c) Persons who are representative of the general public.

(20 U.S.C. 1208b)

166.6 Functions and responsibilities.

The State advisory council shall:

(a) Advise the State educational agency on the development and administration of the State plan approved pursuant to the Act and the regulations in this part;

(b) Advise the State educational agency on policy matters arising in the administration of the Act and the regulations in this part;

(c) Advise the State educational agency with respect to long-range planning;

(d) Advise the State educational agency with respect to studies for evaluating adult education programs, services, and activities assisted under the Act; and

(e) Prepare and submit to the State educational agency, the National Advisory Council on Adult Education, established pursuant to section 311 of the Act, and the U.S. Commissioner of Education, an annual report of its recommendations, accompanied by such additional comments of the State educational agency as that agency deems appropriate.

(20 U.S.C. 1208b; 20 U.S.C. 1231a(a)(3))

166.7 Meetings and rules.

Each State advisory council shall meet within 30 days after certification by the Commissioner and select from among its membership a chairman. The time, place, and manner of subsequent meetings shall be provided by the rules of the State advisory council. Such rules shall provide for not

less than four meetings each year including at least one public meeting at which the public is given the opportunity to express views concerning adult education.

(20 U.S.C. 1208b)

166.8 Staff.

Each State advisory council is authorized to obtain the services of such professional, technical, and clerical personnel as may be necessary to enable it to carry out its functions under the Act.

(20 U.S.C. 1208b)

166.9 Compensation.

Members of the State advisory council and its staff, while serving on the business of the council may receive subsistence, travel allowances, and compensation in accordance with State law, regulations, and practices applicable to persons performing comparable duties and services.

(20 U.S.C. 1208b)

166.10 Allowable costs.

Costs incurred by State advisory councils established pursuant to section 310A of the Act are allowable expenditures of Federal funds granted to the States under section 305 of the Act and of the non-Federal share of State and local funds necessary to earn such Federal funds.

(20 U.S.C. 1203; 1208b)

State Adult Education Programs

Appendix C — Guidelines for the
Preparation of Annual Program Plans

State and local advisory councils and committees--(1) State advisory councils. Any State which receives assistance under this title may establish and maintain a State advisory council, or may designate and maintain an existing State advisory council, which shall be, or has been, appointed by the Governor, or, in the case of a State in which members of the State board which governs the State educational agency are elected (including election by the State legislature), by such board. Such advisory councils should include members of the client group, as set forth in the Act and in 166.5 of the regulations. It is recommended that representation of women, the elderly, minority and ethnic groups, persons of limited English-speaking ability, and the educationally disadvantaged comprise not less than 50 percent of the membership of the State advisory council. It is also suggested that the annual program plan describes how the advisory council, if such a council exists, might assist in carrying out the activities authorized under the Act and Subpart B of the regulations in 45 CFR 166.4 through 166.10. For example, such activities might include (i) an active review of the annual program plan during its development, (ii) the review of projects proposed for funding under sections 306 and 309, (iii) the evaluation of projects funded under the authority of section 309 of the Act, and (iv) service agency coordination.

(2) Allowable costs. Costs incurred by State advisory council members to perform services for the State adult education program must be classified as a cost of administration. The State educational agency may choose to pay all or some portion of these costs from State and local revenues. However, if Federal funds are to be used for this purpose, such costs must be paid from the 5 percent allowance for the cost of administration.

UNIT I

State Advisory Councils on Adult Education

The purpose of this survey was to obtain a summary of the status of state advisory councils on adult education.

Telephone or personal interviews were conducted with U.S. Office of Education's Regional Program Officers and with the state director of adult education or staff members in 50 states and Puerto Rico. Other possessions and territories were surveyed by mail.

The telephone interviews were based on a questionnaire but, in order to keep the respondent responding freely about the situation in his state, the questionnaire pattern was not followed rigidly.

Also, in order to keep the discussion from becoming inhibited, respondents were not pushed to make specific value judgements.

Therefore, the reader should be warned that the narrative for each state may contain subjective impressions of the interviewer based on subjective impressions of the interviewed.

The interviewer attended the meetings of three advisory councils and of the executive committee of another. He had firsthand reports on two other meetings from National Advisory Council member Charles Puksta and Executive Director Gary Eyre.

Some conclusions:

- There are few effective "full service" state advisory councils.
- There is not in existence a state counterpart of NACAE. Only one state council plans to meet federal criteria and use federal funds.
- The state advisory council amendments and the resulting OE regulations are counter productive. States seem to want freedom to relate membership selection to what they perceive as special conditions, and find funding a council out of the 5% administrative allotment to be impractical. Few states have immediate plans for a state council meeting OE requirements.

- The suggestion that additional funds be taken from 309 funds for administration occurred several times. It was indicated that this might encourage the formation of state councils.

- There was no expressed enthusiasm for councils mandated by the federal government. It was argued by some that the cost of these would reduce program funds.

- There were some indications that there might be more state advisory councils under the federal program if the requirement of appointment by a Governor or an elected state board were eliminated.

- A separate appropriation for optional councils was seen as a case of extra funds for one year. The suspicion was that after this the state council funds would in fact come out of program money.

- States which had no advisory councils and had no desires to form one still found the National Council helpful.

- The main thrust of most existing councils concerns program planning and ABE operations. Lobbying and public relation activities are infrequent.

- Public and student representation is weak on most councils.

- 1202 Commission Councils are rarely concerned with what state directors see as their adult learning responsibilities.

- Larger adult education concepts such as lifetime learning rarely come before most state adult education councils.

- Existing state councils that are not completely dormant are regarded by state directors as useful.

SUMMARY OF STATE ADVISORY COUNCIL STATUS

State	Advisory Body	Authorization and/or Appointment Authority	Has Written Rules, Records, Operation Policy	Public is Represented*
ALABAMA	State Advisory Committee on Adult Education	State Board of Education	YES	YES
	COMMENT: This Committee is credited with achieving an increase in state appropriations for ABE.			
ALASKA	Adult and Vocational Education Advisory Council	State Board	YES	YES
	COMMENT: ABE personnel feel they are strongly represented on this Council. There is no plan for a separate adult education council.			
ARIZONA	–	–	–	–
	COMMENT: Has no plans to form a state council.			
ARKANSAS	Adult Education Advisory Council	State Education Department	YES	YES
	COMMENT: This is a state funded group. It has a very broad membership.			
CALIFORNIA	–	–	–	–
	COMMENT: Many school districts have advisory councils. There is an effort to eliminate or combine state-wide commissions and councils.			

*Has a member who is not a government official

SUMMARY OF STATE ADVISORY COUNCIL STATUS

State	Advisory Body	Authorization and/or Appointment Authority	Has Written Rules, Records, Operation Policy	Public is Represented*
COLORADO	–	–	–	–
	COMMENT: Colorado does not receive state funds for administrative purposes and was forced to end operation of a developing state advisory council when regulations limited federal support of councils to administrative funds. A voluntary group is seeking recognition from the three state education boards as the state's advisory group on adult learning.			
CONNECTICUT	The Connecticut Consulting Committee for Continuing Education	State Department of Education	YES	YES
	COMMENT: This group conducts an energetic legislative and public relations program.			
DELAWARE	Advisory Committee on Adult Education	Recommended by ABE division Approved by State Superintendent	–	–
	COMMENT: Has not met in a year. The last appointment was made in 1969.			
FLORIDA	General Adult Education Advisory Committee	Superintendent	YES	NO
	COMMENT: The state may broaden representation on its council but has no plans to meet federal criteria. It now consists of adult education administrators.			

*Has a member who is not a government official

SUMMARY OF STATE ADVISORY COUNCIL STATUS

State	Advisory Body	Authorization and/or Appointment Authority	Has Written Rules, Records, Operation Policy	Public is Represented*
GEORGIA	Adult Education Advisory Committee	State Board	YES	YES
	COMMENT: The state felt it could not afford to support an advisory council meeting federal criteria.			
HAWAII	State Advisory Council for Adult Education	State Board	YES	YES
	COMMENT: This group, mandated by state statute, has been in existence since 1946. Its primary function is to advise the State Board of Education on adult education matters.			
IDAHO	State Council of Program Administrators	State Superintendent	YES	NO
	COMMENT: Ten program administrators comprise this committee. They receive input from local advisory committees.			
ILLINOIS	Adult & Continuing Education Advisory Committee	Governor	YES	YES
	COMMENT: Will comply with the requirements of the Federal Rules and Regulations.			
INDIANA	—	—	—	—
	COMMENT: Committees are organized by the State Department of Public Instruction for special tasks involving ABE programs.			

*Has a member who is not a government official

SUMMARY OF STATE ADVISORY COUNCIL STATUS

State	Advisory Body	Authorization and/or Appointment Authority	Has Written Rules, Records, Operation Policy	Public is Represented*
IOWA	The State Advisory Council for Adult Education in Iowa	State Superintendent	YES	YES
	COMMENT: It is broadly representative, meets regularly, and looks at adult learning from a broad perspective.			
KANSAS	Kansas State Advisory Council on Adult Education	State Board	YES	YES
	COMMENT: The Kansas plan for FY-76 contains the only proposal for that year for a state advisory council that would meet federal requirements.			
KENTUCKY	State Advisory Council for Vocational Education	State Board	YES	YES
	COMMENT: Kentucky has no plans for a separate adult education council.			
LOUISIANA	Advisory Council for Adult Education	State Board	YES	YES
	COMMENT: The new council is to be appointed.			
MAINE	—	—	—	—
	COMMENT: This state's advisory council was ended two years ago. There are task forces for special projects. This is regarded as effective and there is no plan to change.			

*Has a member who is not a government official

SUMMARY OF STATE ADVISORY COUNCIL STATUS

State	Advisory Body	Authorization and/or Appointment Authority	Has Written Rules, Records, Operation Policy	Public is Represented*
MARYLAND	Adult Education Advisory Committee	State Superintendent	YES	YES
	COMMENT: The committee includes representatives of various state agencies, former students, business, industry and the general public. There are local councils.			
MASSACHUSETTS	Ad Hoc Advisory Committee on Adult and Continuing Education	State Bureau of Adult Education	YES	YES
	COMMENT: Did not meet in 1974 or 1975.			
MICHIGAN	State Advisory Council on Adult and Continuing Education	State Board	YES	YES
	COMMENT: The Council has broad jurisdiction. It is active in all aspects of adult learning.			
MINNESOTA	–	–	–	–
	COMMENT: Uses ad hoc advisory groups selected by the state ABE director.			
MISSISSIPPI	Adult Education Ad Hoc Advisory Committee	State Superintendent	YES	NO
	COMMENT: Composed of educators.			

*Has a member who is not a government official

SUMMARY OF STATE ADVISORY COUNCIL STATUS

State	Advisory Body	Authorization and/or Appointment Authority	Has Written Rules, Records, Operation Policy	Public is Represented*
MISSOURI	–	–	–	–
	COMMENT: A council which had used federal funds for expenses was disbanded. The state feels it cannot finance a council from its administrative funds.			
MONTANA	–	–	–	–
	COMMENT: The chief state school officer, who is elected, is not authorized under federal regulations to appoint a council. The governor has not elected to appoint a council.			
NEBRASKA	–	–	–	–
	COMMENT: Has a representative five member review board for state programs.			
NEVADA	State Advisory Council	State Board	YES	YES
	COMMENT: This is the statutory Vocational Education Council.			
NEW HAMPSHIRE	State Advisory Committee on Adult Basic Education	State Board of Education	YES	YES
	COMMENT: In process of being reorganized to include ABE clients.			

*Has a member who is not a government official

SUMMARY OF STATE ADVISORY COUNCIL STATUS

State	Advisory Body	Authorization and/or Appointment Authority	Has Written Rules, Records, Operation Policy	Public is Represented*
NEW JERSEY	The New Jersey State Advisory Council for Adult, Continuing and Community Education	State Education Commissioner	YES	YES
	COMMENT: This is a representative group. It works closely with local advisory groups and holds public meetings.			
NEW MEXICO	New Mexico Adult Basic Education Advisory Committee	State Board	YES	YES
	COMMENT: Reported effective in getting state appropriations.			
NEW YORK	–	–	–	–
	COMMENT: There are no plans for a state advisory council.			
NORTH CAROLINA	–	–	–	–
	COMMENT: Considered forming a council but decided it could not afford one.			
NORTH DAKOTA	–	–	–	–
	COMMENT: No plans to form a state council.			
OHIO	–	–	–	–
	COMMENT: Disbanded council after federal regulations were announced. Feels they are too restrictive. Gets informal advice on 309 projects.			

*Has a member who is not a government official

SUMMARY OF STATE ADVISORY COUNCIL STATUS

State	Advisory Body	Authorization and/or Appointment Authority	Has Written Rules, Records, Operation Policy	Public is Represented*
OKLAHOMA	Advisory Council for Adult Education	State Board	YES	YES
	COMMENT: No plans to meet federal regulations.			
OREGON	Adult Basic Education Advisory Committee	State Board	YES	YES
	COMMENT: This is a representative, effective, well organized group.			
PENNSYLVANIA	—	—	—	—
	COMMENT: Existing council was terminated in 1975.			
RHODE ISLAND	—	—	—	—
	COMMENT: State is reducing number of advisory groups.			
SOUTH CAROLINA	—	—	—	—
	COMMENT: Has an informal advisory group appointed by the state superintendent.			
SOUTH DAKOTA	State Advisory Council on Adult Education	State Superintendent	YES	YES
	COMMENT: The advisory group of 14 members is broadly represented. Local councils are encouraged and public hearings are held. The council is being renamed the Strategy Group on Adult Education.			

*Has a member who is not a government official

SUMMARY OF STATE ADVISORY COUNCIL STATUS

State	Advisory Body	Authorization and/or Appointment Authority	Has Written Rules, Records, Operation Policy	Public is Represented*
TENNESSEE	–	–	–	–
	COMMENT: Uses ad hoc groups for advice.			
TEXAS	Advisory Council for Technical-Vocational Education	State Board	YES	YES
	COMMENT: Vocational Education Committee of State Board of Education is assigned responsibility for oversight of adult education and coordinates with the Advisory Council for Technical-Vocational Education in its similar responsibilities.			
UTAH	–	–	–	–
	COMMENT: Current emphasis is on developing local advisory groups.			
VERMONT	State Advisory Board	Governor	YES	YES
	COMMENT: Is expanding and expects to meet federal criteria. It uses state funds.			
VIRGINIA	–	–	–	–
	COMMENT: There are some local advisory groups.			
WASHINGTON	–	–	–	–
	COMMENT: Prefers ad hoc groups for specific tasks.			

*Has a member who is not a government official

SUMMARY OF STATE ADVISORY COUNCIL STATUS

State	Advisory Body	Authorization and/or Appointment Authority	Has Written Rules, Records, Operation Policy	Public is Represented*
WEST VIRGINIA	Advisory Council on Vocational Education	State Board	YES	YES
	COMMENT: No plans to change.			
WISCONSIN	–	–	–	–
	COMMENT: Uses ad hoc groups.			
WYOMING	Vocational and Occupational Education Advisory Council	State Board	YES	YES
	COMMENT: The Vocational Council has a subcommittee on adult education.			
AMERICAN SAMOA	Name not chosen	Governor	YES	YES
	COMMENT: This new group will operate this year and meet federal standards.			
DISTRICT OF COLUMBIA	Mayor's Advisory Council on Adult Literacy	Mayor	YES	NO
	COMMENT: This is an inter-agency committee. The Adult Education Demonstration Center has an advisory council with public members.			

*Has a member who is not a government official

SUMMARY OF STATE ADVISORY COUNCIL STATUS

State	Advisory Body	Authorization and/or Appointment Authority	Has Written Rules, Records, Operation Policy	Public is Represented*
GUAM	Advisory Council for ABE	Governor	YES	YES
	COMMENT: Is being organized with 10 members to operate this year.			
PUERTO RICO	—	—	—	—
	COMMENT: Has no plans to form a council.			
TRUST TERRITORY OF THE PACIFIC ISLANDS	—	—	—	—
	COMMENT: Plans council for FY-76.			
VIRGIN ISLANDS	U.S. Virgin Islands Council on Adult Education	Governor	YES	YES
	COMMENT: In process of being organized to operate this year with 9 members, 7 from general public and 2 adult educators.			

*Has a member who is not a government official

State Profiles

ALABAMA

The Alabama State Advisory Committee on Adult Education is appointed by the State Board of Education and has a broad membership of educators, business people and students. The State Director finds it useful and credits it with helping to obtain increased funding. The group concerns itself with all aspects of the federal program.

ALASKA

In Alaska, adult education is overseen by the Adult and Vocational Education Advisory Council. Adult educators feel this statutory vocational education council, now headed by the Anchorage ABE director, will devote more time to adult education than in the past. Alaska has no plans to organize a separate council under the ABE amendments because of the federal criteria and the need to spend all of its small administrative allocation on administration.

ARIZONA

This state has no advisory council and no plans to form one. Cost is a factor. The state director of ABE pointed out that the basic expense of meeting federal criteria is about as large for a small population state as for a large population state.

ARKANSAS

The Adult Education Advisory Council of Arkansas has 28 members from six ABE geographical districts. It deals with funding as well as programs and includes students among its members. Its membership categories also include local school superintendents, legislators, mayors and business executives. The ABE state director considers it effective and helpful to the program. It has written guidelines.

CALIFORNIA

There is no state-wide adult education advisory council in California although many districts have such groups. There is an effort to eliminate or combine a large number of state commissions and boards.

COLORADO

The State had an advisory council which operated under federal funds but terminated its activities because of the requirement that council funds come from the administrative allocations and other problems with federal regulations. Colorado's ABE is financed by federal and local funds without any state contribution.

A group calling itself the Keystone Adult Education Committee has won recognition from one of the state's three education boards and is seeking recognition from the others as each board's advisory group on adult learning. If all three boards approve the group, it hopes to get financial help from the state in FY-77.

This group grew out of a future inventions workshop conducted by the Future of Adult Education Project of the Education Policy Research Center of the Syracuse University Research Corporation.

CONNECTICUT

The Connecticut Consulting Committee for Continuing Education appears to be one of the exemplary state-operated groups. It is active in public relations and lobbying. Its legislative committee is composed of people who are not education officials.

DELAWARE

Delaware's council is inactive. The council was appointed by the State Superintendent. Delaware has an unusually large number of advisory groups and the state administration is attempting to reduce their number.

FLORIDA

Florida has a General Adult Education Advisory Committee, organized by the Adult and Vocational Education Division and appointed by the State Superintendent. It may be broadened to be more representative but there are no plans to meet federal criteria, which are felt to be too expensive.

GEORGIA

Georgia organized a state-operated advisory council in FY-76. It is appointed by the State Board of Education. The cost of meeting federal criteria was considered too high.

HAWAII

The Hawaii State Advisory Council for Adult Education is mandated by state statute and has broad responsibilities. Appointed by the State Board of Education, it has 15 or more members and meets quarterly. Industry, labor, civic organizations and education are represented. Each county has at least one member. A printed booklet describes the functions of the council.

IDAHO

Idaho has a state council that consists of 10 program administrators who get input from advisory committees of area programs. It will not change to meet federal criteria. The state requires that each local program be reviewed by a local advisory committee.

ILLINOIS

This summer the Governor signed an amendment to Illinois statutes which replaced a dormant advisory council consisting mainly of ex officio members with an Adult and Continuing Education Advisory Committee of 15 members to be appointed by the Governor. It is expected to meet federal criteria for state advisory councils.

INDIANA

Indiana does not have a state advisory council. Ad hoc groups are formed by the State Department of Public Instruction for special tasks involving the federal ABE program.

IOWA

Iowa's State Advisory Council for Adult Education consists of 15 members appointed by the State Superintendent of Public Instruction. It is composed of representatives of: Local and area school administration, minority groups, higher education, business and industry, clergy, labor, school-related groups and the general lay public. For FY-76 it has been assigned $3,000 from state funds.

There is close cooperation between the Iowa Council and NACAE, partly because the Iowa Chairperson, Mary Grefe, is a member of NACAE.

The Iowa Department of Public Instruction distributes a booklet about the Council and provides its members with letterheads, steps to make the Council visible.

A meeting attended by NACAE consisted of a day and half of busy sessions, with students and teachers of adults appearing to discuss their problems with the Council.

The Council has these written objectives:

1. To assist the adult education staff of the State Department of Public Instruction in developing a positive image of adult education as related to all aspects of the adult population of our state.

2. To advise the staff of the Department of Public Instruction on the needs and possibilities of adult education programs in the state.

3. To advise and assist the staff in cooperating with various agencies and interest groups in serving the needs of their particular organizations.

4. To encourage and direct the state staff to collect and disseminate information concerning adult education.

5. To advise and assist the adult education personnel of the state in the evaluation of programs.

6. To serve as a sounding board for the state adult education staff, regarding any proposed projects and/or programs.

At the meeting attended by NACAE, all of these objectives were discussed or acted upon.

KANSAS

The Kansas plan for FY-76 contains the only proposal for that year for a state advisory council that would meet federal requirements.

Its state plan for the council follows:

The State Board of Education shall appoint a State Advisory Council to serve as a liaison group to advise the Adult Education Section and the State Board of Education concerning adult education programs in Kansas.

The State Advisory Council shall be composed of the representatives from the following:

1. Elderly
2. Minority
3. Educationally Disadvantaged
4. Client or Consumer
5. Higher Education

6. Area Vocational-Technical Schools for Career Education
7. Practicing Adult Educator
8. Department of Corrections
9. Public Schools

Advise the State Board of Education with respect to studies for evaluating adult education programs, services, and activities assisted under the Act: and

Prepare and submit to the State Board of Education, the National Advisory Council on Adult Education, established pursuant to Section 311 of the Act, and the U.S. Commissioner of Education, an annual report of its recommendations, accompanied by such additional comments of the State Educational Agency as that agency deems appropriate.

The State Advisory Council shall obtain the services of such professional, technical and clerical personnel as necessary to carry out its functions.

Members of the State Advisory Council and its staff, while serving on the business of the council, may receive subsistence, travel allowances, and compensation in accordance with State law, regulations, and practices applicable to persons performing comparable duties and services.

Costs incurred by State Advisory Council established pursuant to Section 310A of the Act allowable expenditures of Federal funds granted to the States under Section 304 of the Act and of the non-Federal share of State and local funds necessary to earn such Federal funds.

KENTUCKY

The statutory Vocational Education Council serves as the adult education advisory group. There are no plans to form a separate council to meet federal criteria.

LOUISIANA

The Advisory Council for Adult Education in Louisiana is a 12-member body that includes student, business and civic representation.

MAINE

This state's advisory council was ended two years ago. There are task forces for special projects. This is regarded as effective and there is no plan to change.

MARYLAND

Maryland has a state Adult Education Advisory Committee, also regional and local committees. The committee meets at least four times a year.

MASSACHUSETTS

The Ad Hoc Advisory Committee on Adult and Continuing Education did not meet in 1974 or 1975.

MICHIGAN

The State Advisory Council for Adult and Continuing Education Services is part of a state advisory council system under which the State Superintendent of Education has departments submit programs and proposals to an advisory committee before they are submitted to him for action.

The council meets regularly, has broad representation, has active subcommittees, and concerns itself with broad issues.

It is state financed and staffed by the State Department of Education, Adult and Continuing Education Services. Travel expenses are paid on request.

The Council meets federal regulations on membership but there is no plan to seek federal certification. It is appointed by the State Board of Education.

Jurisdiction includes vocational education and community schools.

The Council does not lobby or deal with the general public, although it is involved with public issues as well as program and training problems

MINNESOTA

Minnesota does not have an adult education advisory body. Funding out of the 5% administrative set-aside was a major deterring factor in deciding against a council meeting federal criteria. Ad hoc advisory groups are formed by the state's adult education office to examine various aspects of adult learning in the state.

MISSISSIPPI

The Mississippi Adult Education Ad Hoc Advisory Committee is a group of 14 members, three professors of education and 11 adult education administrators. It is state financed and staffed, advises on programs and does informal evaluation.

MISSOURI

A council which had used federal funds for expenses was disbanded. The state feels it can not finance a council from its administrative funds.

MONTANA

The chief state school officer, who is elected, is not authorized under federal regulations to appoint a council. The governor has not elected to appoint a council.

NEBRASKA

Nebraska will use an ad hoc five-member review board appointed by the Commissioner of Education and approved by the State Board for advisory purposes in FY-1976. Members will represent the community colleges, higher education, the public school system and adult education clients. Formerly the Vocational Education Council had oversight on ABE programs.

NEVADA

Nevada has an Advisory Council for Manpower Training and Career Education. Its jurisdiction covers adult, vocational, and career education and other manpower activities. It has its own staff.

NEW HAMPSHIRE

The state has reorganized its advisory council, which is appointed by the State Board of Education. The new state plan does not provide for compliance with the federal requirement of gubernatorial appointment but does provide for broad representation in its membership, including students.

NEW JERSEY

The New Jersey State Advisory Council for Adult, Continuing and Community Education is a 21-member body that operates without state or federal funds. It has a well-balanced membership, holds public meetings and works closely with local advisory groups. Business executives play an active role. The Council publishes an annual report.

NEW MEXICO

The New Mexico Adult Basic Education Advisory Board consists of 6 members appointed by the State Board of Education. It consists of educators and public members. It is state financed and there is no plan to meet federal requirements. It is reported to have been effective in getting state ABE appropriations.

NEW YORK

New York terminated a limited adult education advisory group in 1974 and does not plan to consider a new one until organization changes have been worked out.

NORTH CAROLINA

North Carolina considered forming a council but decided it could not afford one.

NORTH DAKOTA

North Dakota has no council, nor plans to form one.

OHIO

Ohio let an existing council expire on December 31, 1974. It holds that federal regulations are too restrictive. Experts are used to advise on 309 Projects. They are appointed by the state superintendent.

OKLAHOMA

This state has had an Advisory Council for Adult Education since the start of the federal ABE program. It consists of 10 members appointed by the State Board of Education. It is financed by the State. There is no plan to comply with federal requirements.

OREGON

Oregon has had a State Adult Basic Education Advisory Committee since the inception of the federal Adult Basic Education program. It is an 11-member body appointed by the State Board of Education. It is now broadly representative and will meet federal membership criteria except appointment by the Governor.

It is linked with local advisory committees and moves its meetings around the state so it can look at local programs. Its members represent educational and allied interest institutions.

The Council is state staffed and funded as part of the four-state-dollars-to-one-federal-dollar ratio of ABE funding.

The Committee evaluates programs and proposals through subcommittees, holds public meetings, and makes an organized effort to meet the needs of adult learners. Its primary focus is on ABE.

The state director regards the advisory body as valuable. The members respond by giving a good deal of time to its service.

PENNSYLVANIA

Pennsylvania terminated its adult education council in 1975. The state is reducing the number of its advisory bodies.

RHODE ISLAND

Rhode Island has no adult education advisory council. The Commissioner of Education has named a group to study consolidation of existing advisory groups. Ad hoc advice is obtained on ABE staff development.

SOUTH CAROLINA

South Carolina has no formal advisory committee on adult education. An informal group composed largely of business and professional people has existed since federal ABE began. It meets twice a year. It is appointed by the State Superintendent.

SOUTH DAKOTA

South Dakota has had an advisory council since 1967. It is broadly representative, including a former student, minority representation, and a business man as well as educators and representatives of allied services. The name is being changed to State Strategy Board on Adult Education. Local councils are encouraged. The Council holds public hearings.

TENNESSEE

Tennessee has no advisory council but uses ad hoc groups for advice on teacher training programs and other activities.

TEXAS

The Advisory Council for Technical-Vocational Education is assigned general responsibilities under state law as the advisory council to the State Board of Education for vocational education, adult education, and manpower training. It has established an adult education committee and assigned staff to support that committee.

UTAH

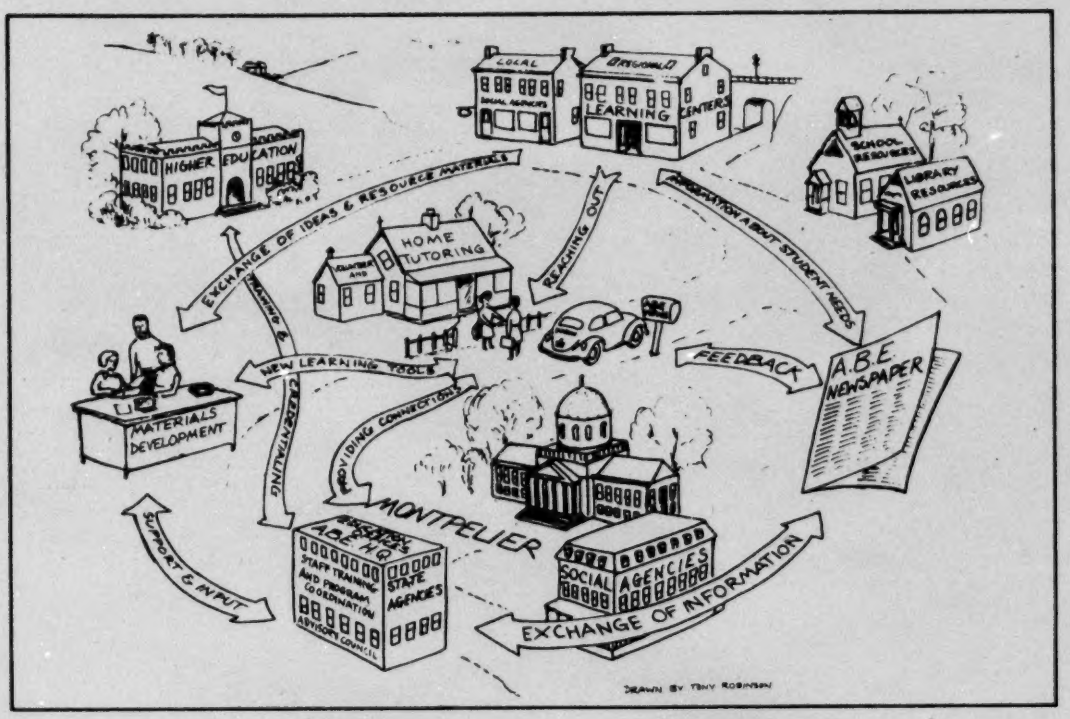
There is no advisory council but advice is sought on an informal basis. The state hopes to strengthen local advisory participation before considering a state advisory council that would meet federal criteria.

VERMONT

The Vermont Adult Education Advisory Council of 17 members, appointed by the Governor, is being expanded to more than 20 members and expects to meet federal criteria. It probably will remain state-funded (out-of-pocket travel is major expense) but might use federal funds. As of now, all administrative costs are state funds.

The state Council has called attention to school districts and the state board to the fact that the law allows ABE students to be included in attendance figures that determine the amount of state aid, thus providing incentive for strong local ABE programs.

The Council plays a major role in the drafting of the state plan, which contains imaginative and effective graphics, (see attached pictograph showing how the state plan is put together).



In Vermont the Advisory Council plays a major role in the preparation of the state plan and in its implementation. Graphics are used in the state plan submitted to the Office of Education to clarify the interplay of resources utilized in the Vermont program. This pictograph comes from this year's Vermont program plan submitted to the Office of Education.

VIRGINIA

There is no state advisory council or plans to start one. There are some local advisory groups. The state does use ad hoc committees established to meet specific needs.

WASHINGTON

This state prefers its ad hoc committees, set up to meet specific needs, to a state advisory council and has no plans to form one.

WEST VIRGINIA

The Vocational Education Council has jurisdiction over adult education. There are no plans for federal certification of a new adult education council.

WISCONSIN

The state has no advisory council nor plans for one. It does get advice from ad hoc groups. Vocational, technical and adult education are under the jurisdiction of a state board with this as its only jurisdiction. Higher Education is the responsibility of the Board of Regents of the University of Wisconsin system, which includes the elected states superintendent and the President of the V.T.&A.E. Board. The Department of Public Instruction, responsible for elementary and secondary education, does not have responsibility for adult education.

WYOMING

Wyoming, which once had a separate Adult Education Council, now uses its Vocational Education Council for advice on adult education. A subcommittee of the vocational education group, with four members, handles ABE oversight. There are no plans to meet federal criteria.

AMERICAN SAMOA

America Samoa is replacing a temporary council with a new council to be recommended by the state ABE coordinator and appointed by the Governor. It will operate this year and meet federal criteria.

DISTRICT OF COLUMBIA

The Mayor's Advisory Council on Adult Literacy serves as the advisory council on adult education. It is an inter-agency body. The Adult Education Demonstration Center has an advisory council with public representatives.

GUAM

Guam is organizing a 10-member council to operate this year under federal standards.

PUERTO RICO

There is no advisory structure.

TRUST TERRITORY OF THE PACIFIC ISLANDS

The Trust Territory of the Pacific Islands plans to form an advisory council meeting federal standards for FY-76.

VIRGIN ISLANDS

The United States Virgin Islands is organizing a 9-member advisory council to operate this year. Seven members will come from the general public and two will be adult educators.

UNIT II

Advisory Councils Appointment Authority

The Federal statute provides that state adult education advisory councils which use Federal funds must be appointed by the Governor or by an elected board of education, including a board elected by the Legislature. When such a board exists, the law does not state whether its authority to appoint takes precedence over the Governor's authority or whether the board can appoint only if the authority is delegated by the Governor.

Most existing state advisory boards are appointed by state boards or chief state school officers or their subordinates.

It would seem that the appointive authority should be clarified. There are indications that the appointive power might be more likely to be used if it resided in state departments of education.

A table is attached which provides the latest information available for this survey on the method of selection of state education boards and chief state school officers.

METHOD OF SELECTING STATE SCHOOL OFFICIALS

State	Board of Education Designation	Method of Selection	Chief State School Officer Designation	Method of Selection
ALABAMA	State Board of Education	Partisan Election	Superintendent	Board Appointed
ALASKA	State Board of Education	Governor Appointed	Commissioner	Board Appointed
ARIZONA	State Board of Education	Governor Appointed	Superintendent	Popular Vote
ARKANSAS	State Board of Education	Governor Appointed	Commissioner	Board Appointed
CALIFORNIA	State Board of Education	Governor Appointed	Superintendent	Popular Vote
COLORADO	State Board of Education	Partisan Election	Commissioner	Board Appointed
CONNECTICUT	State Board of Education	Governor Appointed	Commissioner	Board Appointed
DELAWARE	State Board of Education	Governor Appointed	Superintendent	Board Appointed
FLORIDA	State Board of Education	Ex Officio*	Commissioner	Popular Vote
GEORGIA	State Board of Education	Governor Appointed	Superintendent	Popular Vote
HAWAII	State Board of Education	Partisan Election	Superintendent	Board Appointed

*By virtue of office or position held

METHOD OF SELECTING STATE SCHOOL OFFICIALS

State	Board of Education Designation	Method of Selection	Chief State School Officer Designation	Method of Selection
IDAHO	State Board of Education	Governor Appointed	Superintendent	Popular Vote
ILLINOIS	State Board of Education	Governor Appointed	Superintendent	Board Appointed
INDIANA	State Board of Education	Governor Appointed	Superintendent	Popular Vote
IOWA	State Board of Public Instruction	Governor Appointed	Superintendent	Board Appointed
KANSAS	State Board of Education	Partisan Election	Commissioner	Board Appointed
KENTUCKY	State Board of Education	Governor Appointed	Superintendent	Popular Vote
LOUISIANA	Board of Elementary & Secondary Education	Partisan Election	Superintendent	Popular Vote
MAINE	State Board of Education	Governor Appointed	Commissioner	Governor Appointed
MARYLAND	State Board of Education	Governor Appointed	Superintendent	Board Appointed
MASSACHUSETTS	Board of Education	Governor Appointed	Commissioner	Board Appointed
MICHIGAN	State Board of Education	Partisan Election	Superintendent	Board Appointed
MINNESOTA	State Board of Education	Governor Appointed	Commissioner	Board Appointed

METHOD OF SELECTING STATE SCHOOL OFFICIALS

State	Board of Education Designation	Method of Selection	Chief State School Officer Designation	Method of Selection
MISSISSIPPI	State Board of Education	Ex Officio*	Superintendent	Popular Vote
MISSOURI	State Board of Education	Governor Appointed	Commissioner	Board Appointed
MONTANA	State Board of Education	Governor Appointed	Superintendent	Popular Vote
NEBRASKA	State Board of Education	Nonpartisan Election	Commissioner	Board Appointed
NEVADA	State Board of Education	Nonpartisan Election	Superintendent	Board Appointed
NEW HAMPSHIRE	State Board of Education	Governor Appointed	Commissioner	Board Appointed
NEW JERSEY	State Board of Education	Governor Appointed	Commissioner	Governor Appointed
NEW MEXICO	State Board of Education	Partisan Election	Superintendent	Board Appointed
NEW YORK	Board of Regents, The University of the State of New York	Legislature Election	Commissioner	Board Appointed
NORTH CAROLINA	State Board of Education	Governor Appointed	Superintendent	Popular Vote

*By virtue of office or position held

METHOD OF SELECTING STATE SCHOOL OFFICIALS

State	Board of Education Designation	Method of Selection	Chief State School Officer Designation	Method of Selection
NORTH DAKOTA	State Board of Public School Education	Governor Appointed	Superintendent	Popular Vote
OHIO	State Board of Education	Nonpartisan Election	Superintendent	Board Appointed
OKLAHOMA	State Board of Education	Governor Appointed	Superintendent	Popular Vote
OREGON	State Board of Education	Governor Appointed	Superintendent	Popular Vote
PENNSYLVANIA	State Board of Education	Governor Appointed	Secretary	Governor Appointed
RHODE ISLAND	Board of Regents	Governor Appointed	Commissioner	Board Appointed
SOUTH CAROLINA	State Board of Education	Legislative delegations Election	Superintendent	Popular Vote
SOUTH DAKOTA	State Board of Education	Governor Appointed	Superintendent	Board Appointed
TENNESSEE	State Board of Education	Governor Appointed	Commissioner	Governor Appointed
TEXAS	State Board of Education	Election	Commissioner	Board Appointed
UTAH	State Board of Education	Nonpartisan Election	Superintendent	Board Appointed
VERMONT	State Board of Education	Governor Appointed	Commissioner	Board Appointed

METHOD OF SELECTING STATE SCHOOL OFFICIALS

State	Board of Education Designation	Method of Selection	Chief State School Officer Designation	Method of Selection
VIRGINIA	State Board of Education	Governor Appointed	Superintendent	Governor Appointed
WASHINGTON	State Board of Education	*	Superintendent	Popular Vote
WEST VIRGINIA	State Board of Education	Governor Appointed	Superintendent	Board Appointed
WISCONSIN	NO STATE BOARD FOR PUBLIC ELEMENTARY AND SECONDARY EDUCATION		Superintendent	Popular Vote
WYOMING	State Board of Education	Governor Appointed	Superintendent	Popular Vote
AMERICAN SAMOA	Board of Regents	Governor Appointed	Director	Governor Appointed
DISTRICT OF COLUMBIA	Board of Education	Nonpartisan Election	Superintendent	Board Appointed
GUAM	Territorial Board of Education	Governor Appointed	Director	Board Appointed
PUERTO RICO	Commonwealth Board of Education	Governor Appointed	Secretary	Governor Appointed

*Elected members of boards of directors of school districts within their respective congressional districts.

METHOD OF SELECTING STATE SCHOOL OFFICIALS

State	Board of Education Designation	Method of Selection	Chief State School Officer Designation	Method of Selection
TRUST TERRITORY OF THE PACIFIC ISLANDS	Micronesia Board of Education	High Comm. Appointed	Director	Governor Appointed
VIRGIN ISLANDS	Virgin Islands Board of Education	At large basis election	Commissioner	Governor Appointed

METHOD OF SELECTION TOTALS:

BOARD OF EDUCATION

Election.....17

Appointment.....36

Ex Officio..... 2

CHIEF STATE SCHOOL OFFICER

Popular Vote.....18

Board Appointed.....29

Governor Appointed..... 9

UNIT III

Federal Funding Provisions for State Councils

The provision that any federal funds for operation of federally certified state advisory councils on adult education must come from the administration allocation seems to discourage the formation of councils.

The 5% (actually 5 of 105 units, with adjustments for small states) was regarded by many respondents as too restrictive without a take-out for an advisory council.

It was pointed out by several respondents that travel and many other expenses would be as great for a large state with a small population as for New York or California.

Service to councils usually is absorbed in administrative overhead and many members of state councils do not seek reimbursement for travel expenses even when authorized.

A state table shows the amount of federal funds allocated to each state for vocational education and the additional amount allocated for the state vocational education advisory council. The same table shows the amount allocated to each state for adult basic education and the amount that can be taken out of this for administrative purposes. State adult education advisory councils can use federal funds only if they come from this administrative set-aside. Some states are allocated more for vocational education advisory councils than the entire amount allocated for ABE administration.

FEDERAL ALLOTMENTS FOR VOCATIONAL AND ADULT EDUCATION FY 75-76

State	[1] Federal Funds for Vocational Education FY-75	[2] Federal Funds for Vocational Education Advisory Councils	[3] Federal Funds for Adult Education FY 75 & 76	[4] Adult Education Administrative Allotment*
ALABAMA	10,698,023	85,138	1,344,029	53,359
ALASKA	1,060,773	50,000	190,545	35,000
ARIZONA	5,669,231	50,000	518,744	35,000
ARKANSAS	5,955,022	50,000	827,612	35,000
CALIFORNIA	44,384,813	146,685	4,517,430	179,345
COLORADO	6,665,794	51,802	601,541	35,000
CONNECTICUT	6,064,668	50,000	951,493	37,775
DELAWARE	1,514,545	50,000	274,483	35,000
FLORIDA	18,168,967	145,711	1,786,037	70,907
GEORGIA	13,798,983	110,391	1,570,391	62,345
HAWAII	2,202,706	50,000	312,647	35,000
IDAHO	2,553,784	50,000	320,090	35,000
ILLINOIS	23,043,612	146,685	3,529,037	140,105
INDIANA	13,665,932	108,861	1,626,206	64,561
IOWA	7,476,818	58,491	951,736	37,784
KANSAS	5,993,909	50,000	763,952	35,000
KENTUCKY	9,962,433	79,158	1,325,422	52,620

*These funds are taken from the total figure listed in the column to the left. Vocational Education Council allocations are in addition to the total state allotment of funds for program and research.

FEDERAL ALLOTMENTS FOR VOCATIONAL AND ADULT EDUCATION FY 75-76

State	[1]Federal Funds for Vocational Education FY-75	[2]Federal Funds for Vocational Education Advisory Councils	[3]Federal Funds for Adult Education FY 75 & 76	[4]Adult Education Administrative Allotment*
LOUISIANA	11,567,031	92,218	1,439,291	57,141
MAINE	3,216,915	50,000	447,145	35,000
MARYLAND	9,423,585	50,000	1,159,714	46,041
MASSACHUSETTS	12,921,650	102,321	1,706,542	67,751
MICHIGAN	21,411,219	146,685	2,625,728	104,243
MINNESOTA	10,185,447	80,466	1,153,991	45,814
MISSISSIPPI	7,274,753	57,066	948,731	37,665
MISSOURI	12,038,174	95,652	1,674,712	66,487
MONTANA	2,342,761	50,000	325,781	35,000
NEBRASKA	4,147,498	50,000	542,844	35,000
NEVADA	1,409,745	50,000	212,470	35,000
NEW HAMPSHIRE	2,254,667	50,000	330,025	35,000
NEW JERSEY	14,155,170	111,833	2,209,212	87,707
NEW MEXICO	3,694,068	50,000	402,261	35,000
NEW YORK	34,354,508	146,685	5,925,791	235,257
NORTH CAROLINA	15,835,706	127,204	1,780,990	70,706
NORTH DAKOTA	2,217,973	50,000	334,999	35,000
OHIO	26,214,698	146,685	3,248,160	128,954

*These funds are taken from the total figure listed in the column to the left. Vocational Education Council allocations are in addition to the total state allotment of funds for program and research.

FEDERAL ALLOTMENTS FOR VOCATIONAL AND ADULT EDUCATION FY 75-76

State	[1] Federal Funds for Vocational Education FY-75	[2] Federal Funds for Vocational Education Advisory Councils	[3] Federal Funds for Adult Education FY 75 & 76	[4] Adult Education Administrative Allotment*
OKLAHOMA	7,625,167	59,933	910,306	36,140
OREGON	5,920,161	50,000	650,442	35,000
PENNSYLVANIA	28,092,673	146,685	4,105,003	162,971
RHODE ISLAND	2,639,377	50,000	451,990	35,000
SOUTH CAROLINA	8,764,011	69,313	1,071,826	42,552
SOUTH DAKOTA	2,357,545	50,000	344,287	35,000
TENNESSEE	12,025,936	96,119	1,491,557	59,216
TEXAS	32,463,204	146,685	3,281,437	130,275
UTAH	3,872,564	50,000	338,150	35,000
VERMONT	1,621,232	50,000	257,409	35,000
VIRGINIA	13,201,663	105,223	1,489,781	59,145
WASHINGTON	8,674,060	68,122	916,988	36,405
WEST VIRGINIA	5,355,013	50,000	835,680	35,000
WISCONSIN	11,910,220	94,566	1,381,265	54,837
WYOMING	1,225,601	50,000	222,750	35,000

*These funds are taken from the total figure listed in the column to the left. Vocational Education Council allocations are in addition to the total state allotment of funds for program and research.

FEDERAL ALLOTMENTS FOR VOCATIONAL AND ADULT EDUCATION FY 75-76

State	[1] Federal Funds for Vocational Education FY-75	[2] Federal Funds for Vocational Education Advisory Councils	[3] Federal Funds for Adult Education FY 75 & 76	[4] Adult Education Administrative Allotment*
AMERICAN SAMOA	97,621	50,000	79,863	35,000
DISTRICT OF COLUMBIA	1,728,117	50,000	374,932	35,000
GUAM	270,788	50,000	139,762	35,000
PUERTO RICO	8,628,102	65,678	1,037,200	41,177
TRUST TERRITORY	282,307	50,000	159,727	35,000
VIRGIN ISLANDS	181,512	50,000	79,863	35,000
TOTAL	530,482,455	4,316,000	67,500,000	3,214,285

*These funds are taken from the total figure listed in the column to the left. Vocational Education Council allocations are in addition to the total state allotment of funds for program and research.

Footnotes

[1] Vocational education funds are allocated on a formula based on the percapita income of a state and the number of persons in three population groups age 15-19 is weighted at 50%; age 20-24 at 20% and age 25-65 is weighted at 15%. The remainder involves a complicated calculation with the figures cited.

[2] Vocational Education Advisory Councils are allocated 1% of the state allocation, in addition to that allocation. The Advisory Council gets not less than $50,000 or more than $150,000.

[3] Adult Basic Education federal grants to the states are allocated on the following formula.

Assistance Considerations:

Formula and Matching Requirements: From the sums available, the Commissioner allots not more than 1 percent among Guam, American Samoa, the Trust Territory of the Pacific Islands, and the Virgin Islands and $150,000 to each State, the District of Columbia and Puerto Rico. From the remainder of such sums he allots to each State, the District of Columbia and Puerto Rico an amount which bears the same ratio to such remainder as the number of adults, 16 years of age and over who do not have a certificate of graduation from a school providing secondary education (or its equivalent) and who are currently required to be enrolled in schools in such State bears to the number of such adults in all states. The matching requirement for each State is 10 percent non-Federal and 90 percent Federal, except that the federal share for the Trust Territory of the Pacific Islands is 100 percent.

[4] Administrative funds are limited to 5 percent of the total federal program grant, with a minimum of $35,000.

The regulations for administrative funds provide:

Eligible costs for administration of annual program plan. To the extent that they are reasonably necessary for and attributable to carrying out the annual program plan, the eligible administrative costs, at the discretion of the State educational agency, may include the following:

(1) Salaries of the professional and clerical staff, including

all amounts deducted or withheld as contributions to retirement, health, or other welfare benefit funds maintained for such staff. For employees of the State educational agency, the retirement fund contributions may be computed in conformity with State laws or regulations governing the State's share of such contribution;

(2) Fees and approved expenses of consultants, panel members, and other persons or groups acting in an advisory capacity (see Appendix B of GEPR);

(3) Expenses connected with committees, workshops, and conferences which relate to State administration;

(4) Travel expenses of staff and consultants are allowable in accordance with established appropriate State, local, or institutional travel regulations and limitations;

(5) Communications costs;

(6) Supplies, printing, and printed materials;

(7) Rental or, or, where economically justified, purchase or office and program equipment;

(8) Rental cost of space in a privately or publicly owned building is allowable (including the cots of utilities and custodial services) if; The cost does not exceed comparable rental on a square foot basis in the particular locality for the period of occupancy; the expenditure represents an actual cost; and like charges are made to other agencies occupying similar space for similar purposes;

(9) Maintenance and operation costs (such as utilities, insurance, security, janitorial services, elevator service, upkeep of grounds, normal repairs and alterations) are allowable to the extent they are not otherwise included in rental or other charges for space, and

(10) Costs incurred for rearrangements and alterations of facilities required specifically for the grant program or those that materially increased the value or useful life of the facilities are allowable when specifically approved by the grantor agency.

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